

Quick Start

A Start Rosetta Stone® OLLC

- 1 Enter the URL of your Online Language Learning Center (OLLC).



- 2 Click **First Time Users**.

- 3 Click **Check System Readiness**. Follow instructions to install any components needed to run the Rosetta Stone application. For assistance, contact your OLLC Administrator or system support.



- 4 After completing the System Check, close the System Check window. Return to the OLLC window and click the **Home** tab.

B Register

- 1 On the Home page, click **Register**. (If you don't see this link, you're already registered. Skip to Section C.)
- 2 Enter the **Username** assigned by your OLLC Administrator, or create your own. Enter your **First name**, **Last name**, and choose a **Password**. Enter the password again to confirm.
- 3 Select a **Language**, if available, from the pull-down menu. **Note: Perform the system check in Section A before selecting a language.**



Registration

An asterisk (*) denotes a required field.

*Username:

First name:

Last name:

*Password:

*Confirm Password:

*Select a language:

*Authorization Code:

*Course:

*E-mail:

- 4 Enter the fields required for your OLLC, shown by an asterisk (*), as directed by your OLLC Administrator or instructor. Required fields may include **Authorization Code**, a category field defined for your OLLC such as **Course**, and your **E-mail** address.
- 5 Click **Register**.

C Log In

- 1 Enter your **Username** and **Password**. Click **Login**. (If you just registered in Section B, you're already logged in. Skip to Step 2 below.)



- 2 On the **My Courses** page, click the **Language** you want to learn. Your available language(s) are displayed.



D Select Your Course

- 1 On the **My Courses** page, choose a Lesson Plan if available. (If you don't see this screen, your OLLC Administrator or instructor has selected a Lesson Plan for you. Skip to Step 4.)



- 2 Select a Lesson Plan assigned to you by your instructor, or choose a Lesson Plan based on your language-learning goals.

Select the **Default** Lesson Plan to focus on on all four learning skills: Reading, Writing, Listening and Speaking.

Select the **Listening and Speaking** Lesson Plan or the **Reading and Writing** Lesson Plan to focus on a particular set of skills.

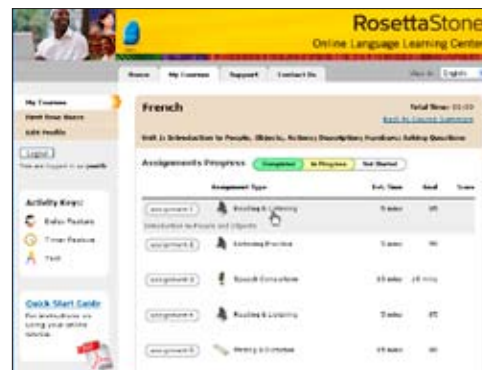
Select the Lesson Plan option with **(known alphabet)** or **(unknown alphabet)** to provide the best combination of exercises to meet your goals.

- 3 Click **Select**.

- 4 On the **Course Progress** page, mouse over a **Unit** for a brief description. Click the **Unit** to reach the Assignments page. The Unit bar charts your progress. A green bar represents completion and yellow represents work in progress.



- 5 From the Assignments page, mouse-over an **Assignment** for a brief description. Click the **Assignment** to launch Rosetta Stone. Insert: You'll return to this screen after each Assignment. Repeat this step to launch the next Assignment.



E Start Your Course

- 1 Each Assignment focuses on specific skills. Read or listen. Click an image to match the prompt, or speak a word or phrase.



- 2 Your score will appear to the right of the images. Use the arrows to move to the next exercise or to return to a previous exercise.



- 3 At the end of the Lesson, click the Quit button to return to the Assignments page to review your progress.

